S.O.T. SYSTEMS OF TIMOR

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Rua de Ai Meti Laran, Comoro, Dom Aleixo, Dili

JOB PROFILE

Accountant

Kontabilista

Office, finance & administration · ISCO-08 2411

Accountants set up and run the money systems of a business or organisation. They prepare financial statements and tax returns, check accounts, and advise managers on money matters. A news report on the 2022 enterprise survey says employers find accounting skills very hard to find.

TRAIN IN TIMOR	**Higher education** DIT Accounting or UNTL Economics and Management
COURSE LENGTH	**To confirm** No published source yet
IN TIMOR	**Hard to fill** Enterprise survey 2022
ABROAD	**No official programme yet** Australia PEV: any job, with a job offer
PAY IN TIMOR	**US$292 / month** Average for all professionals in Timor-Leste, not this job alone (Labour Force Survey 2021)

WHAT YOU DO

Set up the accounts: Plan how money is recorded and controlled; Set up budgets and checks so money is not lost; Guide the bookkeeping clerks.

Prepare reports: Prepare financial statements for managers, owners and the government; Prepare tax returns and explain tax rules; Forecast money coming in and going out.

Check and audit: Check accounts and records for mistakes; Audit whether the rules were followed; Look into missing money or fraud.

Advise: Explain the figures to managers in plain words; Advise on costs, prices and spending; Help plan for the next year.

Based on the ILO description of ISCO-08 unit group 2411, Accountants.

WHERE YOU WORK

Companies (Trading, construction, hotels, banks); NGOs & international agencies (Accounting is one of the study fields most asked for in job ads); Government (Finance sections of ministries and agencies); Accounting firms (Accounts, tax and audit for many clients).

You work at a desk with a computer, mostly in office hours. The end of the month and the end of the year are the busiest times.

In 2017, 98 foreign accountants held work permits in Timor-Leste. These are jobs a trained Timorese accountant can take.

IS IT FOR ME?

You are good at: Maths and numbers, Careful, exact work, Computers and spreadsheets, Explaining things clearly, Being honest.

You like: Solving problems, Rules and order, Studying, Helping a business do well.

English and Portuguese help with laws, reports and software.

TRAIN FOR IT IN TIMOR-LESTE

- **Técnico de Contabilidade** · Technical secondary school course (ESTV): a first step
- **Accounting** · Dili Institute of Technology (DIT) department. Level and length to confirm.
- **Faculdade de Economia e Gestão** · UNTL faculty of economics, management and accounting

Course length, fees and entry rules: to confirm with DIT and UNTL. The directory never shows a number without a source.

WHERE IT LEADS

- **Accounting & bookkeeping clerk** · ESTV Técnico de Contabilidade, Certificate II–III in Financial Services (ISCO 4311)
- **Accountant** · Higher education: DIT Accounting, or UNTL Faculty of Economics and Management
- **Finance manager** · Foreign financial managers held work permits in 2017 (ISCO 1211)
- **Your own accounting firm** · Startups of Timor helps you start one

WORK ABROAD, SAFELY

- **Australia: Pacific Engagement Visa** · No official programme recruits Timorese workers for this job yet. Australia's Pacific Engagement Visa allows any occupation, but you need a job offer first.

Never pay a fixer. Join only through SEFOPE, the Timor-Leste government office for work abroad. No one can sell you a place, and a real overseas job never asks you for a recruitment fee.

SOURCES

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4. Dili Institute of Technology programmes https://www.dit.edu.tl
5. UNTL faculties https://www.untl.edu.tl/estudo/faculdades/
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8. Pacific Engagement Visa: any occupation, job offer needed (employer fact sheet 2025) https://pev.gov.au/sites/default/files/2025-02/PEV%20for%20Employers%20Fact%20Sheet_2025.pdf
9. Labour Force Survey 2021, Table 29: average monthly wage of employees by occupation group https://www.ilo.org/sites/default/files/wcmsp5/groups/public/%40asia/%40ro-bangkok/%40ilo-jakarta/documents/publication/wcms_863064.pdf

From the Servisu jobs directory. Every figure has a source; "to confirm" means none yet. http://servisu.oftimor.com/jobs-directory/accountant/?lang=en