S.O.T. SYSTEMS OF TIMOR

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+67077192122

Rua de Ai Meti Laran, Comoro, Dom Aleixo, Dili

JOB PROFILE

Cashier

Kaixeiru/a

Retail, sales & trade · ISCO-08 5230

Cashiers take payment from customers in shops, supermarkets, restaurants and other businesses. They give change and receipts, and check the money at the end of each shift. A news report on the 2022 enterprise survey says employers find cashiering skills very hard to find.

TRAIN IN TIMOR	**Técnico de Comércio** Technical secondary school (ESTV)
COURSE LENGTH	**To confirm** No published source yet
IN TIMOR	**Hard to fill** Enterprise survey 2022
ABROAD	**No official programme yet** Australia PEV: any job, with a job offer
PAY IN TIMOR	**US$200 / month** Average for all service & sales workers in Timor-Leste, not this job alone (Labour Force Survey 2021)

WHAT YOU DO

Take payment: Scan or type in the price of each item; Take cash, card or other payments; Give the right change and a receipt.

Count the money: Count the cash at the start and end of each shift; Check the cash against the sales record; Hand over the money and the report to the supervisor.

Help customers: Answer questions about prices and offers; Give refunds or exchanges when the rules allow; Pack goods into bags.

Sell tickets: Sell tickets for transport, events or entertainment; Check bookings and seat numbers; Keep the counter tidy and report till problems.

Based on the ILO description of ISCO-08 unit group 5230, Cashiers and ticket clerks.

WHERE YOU WORK

Supermarkets & shops (The till at the front of the shop); Restaurants & cafés (Take payment after the meal); Petrol stations & pharmacies (Fast payments all day); Ticket offices (Ticket clerks are in the same ILO group).

You stand or sit at the till for most of the shift. Shops are busiest at the end of the day, on weekends and before holidays.

In the same 2022 survey, employers named shop sales workers as the job with the biggest skills gap, and cashiers as part of that group.

IS IT FOR ME?

You are good at: Counting quickly and correctly, Being honest, Staying calm when the queue is long, Being friendly, Paying attention to detail.

You like: Numbers, Meeting people, Order and routine, Working in a team.

Basic maths and computer skills help at the till.

TRAIN FOR IT IN TIMOR-LESTE

- **Técnico de Comércio** · Technical secondary school course (ESTV)

No INDMO national certificate for cashiers is in the list we have, and that list is incomplete. Course length and fees: to confirm with each school. The directory never shows a number without a source.

WHERE IT LEADS

- **Cashier** · ESTV Técnico de Comércio, or learn on the job
- **Accounting & bookkeeping clerk** · ESTV Técnico de Contabilidade (ISCO 4311)
- **Accountant** · Degree: DIT Accounting (ISCO 2411)

WORK ABROAD, SAFELY

- **Australia: Pacific Engagement Visa** · No official programme recruits Timorese workers for this job yet. Australia's Pacific Engagement Visa allows any occupation, but you need a job offer first.

Never pay a fixer. Join only through SEFOPE, the Timor-Leste government office for work abroad. No one can sell you a place, and a real overseas job never asks you for a recruitment fee.

SOURCES

1. ILO, ISCO-08 unit group 5230 Cashiers and ticket clerks https://www.ilo.org/public/english/bureau/stat/isco/isco08/
2. Tatoli on the Enterprise & Skills Survey 2022 (SEFOPE/ILO), 23 Dec 2022. Secondary source https://en.tatoli.tl/2022/12/23/ess-report-civil-engineering-skills-urgently-needed-in-timor-leste/10/
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4. Diploma Ministerial 8/ME/2013: technical secondary courses (ESTV) https://mj.gov.tl/jornal/?q=node%2F3983
5. Dili Institute of Technology programmes https://www.dit.edu.tl
6. Pacific Engagement Visa: any occupation, job offer needed (employer fact sheet 2025) https://pev.gov.au/sites/default/files/2025-02/PEV%20for%20Employers%20Fact%20Sheet_2025.pdf
7. Labour Force Survey 2021, Table 29: average monthly wage of employees by occupation group https://www.ilo.org/sites/default/files/wcmsp5/groups/public/%40asia/%40ro-bangkok/%40ilo-jakarta/documents/publication/wcms_863064.pdf

From the Servisu jobs directory. Every figure has a source; "to confirm" means none yet. http://servisu.oftimor.com/jobs-directory/cashier/?lang=en